

# Beat asthma friendly school checklist accreditation school visit



Date/ Time of visit

Attendees

		Tick once completed
<b>School Asthma policy</b>	Awareness of -Supporting Pupils in school with medical condition (Department for Education 2015) available for all staff to read and to use as guidance when developing policies.	
	Awareness of -Guidance on the use of Emergency Salbutamol Inhalers in Schools (Department of Health, Sept 2014).	
	School Beat asthma policy in place, developed using guidance from above and updated regularly – all staff to be made aware of the policy and where to access it.	
	System in place to identify CYP who have frequent absences from school due to asthma.	
<b>Asthma Register</b>	Have a named individual asthma champion or leads	
	Ensure school asthma register in place and updated regularly. Must state name and date of birth of CYP.	
	Ensure that any opt out consents are documented for emergency inhalers/spacers.	
	Register available to all staff – suggest displaying in school office/staff room with a photo board	
	Ensure each child has an individual healthcare plan (IHCP) completed. School asthma care detailed on the IHCP and supported where needed with a specific asthma management plan PAAP.	
<b>Emergency Inhaler kits To use if CYP own not available</b>	Suggest minimum of 3 emergency inhaler kits are purchased to keep in school conveniently located in key areas. Can only be used for pupils who have a diagnosis of asthma or have been prescribed a salbutamol inhaler with the exception where parents have submitted the opt out consent. An emergency kit should be taken out of school for offsite activities/residential trips	



<b>Emergency Kit content</b>	<p>Each kit should consist of:</p> <ul style="list-style-type: none"> <li>Asthma register</li> <li>1 large volume spacer device</li> <li>1 salbutamol 100mcgs per puff inhaler</li> <li>Information leaflet on how to administer</li> <li>Asthma attack flow chart</li> <li>Record of inhaler use.</li> <li>Letter template to send to the parent informing them that the emergency inhaler/spacer has been used .</li> <li>Every inhaler following use should be returned to pharmacy for safe disposal.</li> <li>Each spacer used for a single child only could be retained and labelled for that child / given to the parent for home use /returned to pharmacy for safe disposal.</li> </ul>	
<b>Medications</b>	Asthma medication is provided by the parent for the school use with instructions of when and how to use, in keeping with their IHCP/PAAP.	
	The use of reliever medication must be recorded, and parents informed if used outside of the pupil's management plan	
	A system is in place to check the expiry dates of any medication and a system to replace when expired or almost empty	
	School staff and CYP know where their inhaler and spacer are kept – must be always accessible	
	Inhalers should be kept in a cool environment	
	If using a metered dose inhaler (“puffer” type), a spacer device must also be provided by the parent.	
	Medication must be clearly labelled with a pharmacy label displaying name/dose/instructions.	
<b>CYP that self-manage</b>	If a CYP carries their own inhaler as part of their IHCP, a spacer and metered dose inhaler should be available for them to use in school – provided by the parent	

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	Parents should be informed if a CYP appears to be using their reliever inhaler more frequently than usual in school.	
	Encourage CYP who self-manage to carry a copy of their PAAP in their school personal planner.	
<b>Pollution</b>	Evidence of awareness within school. Triggers Outdoor/Indoor pollution Journey to school Smoke free site <a href="#">Resource -Beat asthma website /reference list</a> Please give 3 examples	
<b>Whole school approach</b>	Evidence of involvement of Parents /guardian -sharing information /update/opinions Give examples of evidence	
	CYP-Asthma ambassadors /children's views on asthma in school. Give examples of evidence	
<b>Staff Training</b>	All school staff complete online Asthma awareness session then biannually. <a href="https://www.educationforhealth.org/course/supporting-children-and-young-peoples-health-improving-asthma-care-together/">https://www.educationforhealth.org/course/supporting-children-and-young-peoples-health-improving-asthma-care-together/</a>	% completed
	How do I manage a CYP having an asthma attack flow chart displayed in school – see appendix	
	Staff administering inhalers should be knowledgeable of the correct technique Information available on inhaler devices and how to use <a href="https://www.beatasthma.co.uk/">https://www.beatasthma.co.uk/</a> video section	

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Accreditation achieved or actions

Date completed hours

Action's for School

Actions for Community Asthma Advisors

Signatures

**Bafs Accreditation passed.**

Date time hours

Signature of Community Asthma Advisor